

LIVE ANSWERING SERVICE - FEATURES TO CONSIDER	VIRTUAL HQ	Company B	Company C
NO Obligation FREE 7 Day Trial - instant activation so we can be answering your calls in 5 minutes from now	✓		
FREE iPhone App - Sign Up Instantly from your iPhone (+ amend your availability and settings instantly)	✓		
FREE Android App - Sign Up Instantly from your device (+ amend your availability and settings instantly)	✓		
Local Phone Number (e.g. 02, 03, 07, 08) included in Package Price	✓		
Additional local Phone Numbers can be added Instantly to provide your company with a national presence	✓		
Add additional contacts / team members (i.e. 1 or 1,001 staff) can be added instantly	✓		
Individual Message Settings (e.g. email / SMS) & Status (e.g. Available, DND) for each contact / team member	✓		
1300 Numbers Available	✓		
1300 Numbers Provisioned Instantly	✓		
Calls Answered by Australian Receptionists Mon - Fri 8.30am - 5.30pm (including Western Australian calls)	✓		
24 x 7 Live Answering (Provisioned Instantly)	✓		
We can answer ALL of your Calls or your Overflow Calls Only so you only pay for what you need	✓		
Messages Emailed to one or more staff are Included in the Package Price (i.e. FREE)	✓		
Messages Left by Callers After Hours (Voicemail to Email) are FREE and emailed instantly for you to listen to	✓		
Packages Start at \$15 per month + GST	✓		
Tailoring of packages to suit the particular requirements of Your Business	✓		
Login via the web & instantly Amend your Message Settings, Availability & Advise Reason you are Unavailable	✓		
Update Details on your business Instantly at any time so our Receptionists Can Answer your Caller's Questions	✓		
NO Minimum Term and NO Long Term Contracts (it's just Month to Month)	✓		
NO Set Up Fees	✓		
NO Security Deposits	✓		
Cancel at ANY Time (just one business day's notice) - NO Cancellation Fees	✓		
Change Plans (i.e. downgrade or upgrade your package) at ANY Time with NO extra fees	✓		
Mature Minded, Friendly, Professional Receptionists	✓		
Virtual Assistant service (your own personal assistant to ask questions and provide answers to callers and you)	✓		
Diary Management / Appointment Bookings	✓		
Your own personal Account Manager	✓		



Search for "Virtual Receptionist" on the iPhone App Store or Google Play App Store to download our FREE Virtual HQ App.